

DOCUMENTATION OF ELIGIBILITY FOR ALTERNATE ASSESSMENT

Student Information:

Name _____ Grade (at time of planning mtg.) _____

School _____ Meeting Date _____

Date of Birth _____ Age _____ Gender _____

Team Information:

Member Names (Required)

Position/Role

_____ Parent(s)

_____ Classroom Teacher

Team Leader/Contact Person: _____

Email: _____ Phone #: _____ (ext.) _____

The educational team is applying for an alternate assessment to replace the following general grade level assessment(s):

- ☐ **Vermont - Developmental Reading Assessment (VT-DRA): (Grade 2)**
- ☐ **New England Common Assessment Program (NECAP): Reading (Grades 3, 4, 5, 6, 7, 8 & 11)**
- ☐ **New England Common Assessment Program (NECAP): Math (Grades 3, 4, 5, 6, 7, 8 & 11)**
- ☐ **New England Common Assessment Program (NECAP): Writing (Grades 5, 8 & 11)**
- ☐ **New England Common Assessment Program (NECAP): Science (Grades 4, 8, 11)**

*The planning team followed all of the following required procedures (**ALL boxes must be checked for AYP approval!**)*

- ☐ The team decision to use an alternate assessment provided for parent participation and/or input.
- ☐ The team considered, but ruled out, participation in the grade level assessment using appropriate accommodations.
- ☐ The decision to use an alternate assessment was based on at least **two** of the following: (Circle all that apply).
 - Completion of the Alternate Assessment Decision-Making Process form
 - Comparison of student achievement levels to Grade Level Expectations (GLEs) and Alternate Grade Expectations (AGEs)
 - Results of practice tests or released tasks
 - Discussion concerning the student's prior experiences with similar tests
 - Consultation with district Alternate Assessment Mentor
 - Consultation with Vermont Department of Education
 - Student previously participated in the Portfolio Assessment of Alternate Grade Expectations
 - Other (specify): _____

☐ *****The following plan is attached as evidence of current levels of performance:**

☐ IEP ☐ 504 ☐ EST ☐ Other

The educational team has determined that the following type of alternate assessment is most appropriate for this student:

- ☐ **PORTFOLIO ASSESSMENT OF ALTERNATE GRADE EXPECTATIONS (PAAGE)** (The student's multiple complex disabilities prevent achievement of the skills and standards designated for grade level classmates who do not have disabilities. These students are working on instructional goals that are based on Vermont's Alternate Grade Expectations (AGE).

VERMONT DEPARTMENT OF EDUCATION RESPONSE

I have reviewed the Documentation of Eligibility for Alternate Assessment provided by the planning team and determined:

- ☐ The team has followed the correct eligibility procedures and has provided adequate documentation. The alternate assessment option indicated above meets the specified criteria. Results are approved for use in the school accountability index.¹
- ☐ Procedures and documentation do not support eligibility for alternate assessment. The student should participate in the general grade level assessment with appropriate accommodations.
- ☐ Procedures and documentation are not sufficient to determine eligibility for alternate assessment. The team should resubmit this form after taking the following actions:

D.O.E. Reviewer's Signature: _____ Date: _____

**Please return this form to Rachel Corey, Vermont Department of Education,
120 State Street, Montpelier, VT 05620-2501 or fax to (802) 828-6563.
For further information, please call (802) 828-6561.**

*****APPLICATION DATES ARE September 1 THROUGH November 15*****

¹ Although the Vermont Department of Education reviews applications for approval of alternate assessments for accountability/adequate yearly progress (AYP), the decision to administer an alternate assessment is determined by the student's planning team. However, assessment scores for students who take an alternate assessment without prior D.O.E. approval will not be approved for use in the school accountability index.